



Method Statement,

DATE .

Work area: Site Required works: **Inspection of drains and blockage**

Documentation Required: RISK ASSESSMENT METHOD STATEMENT

Equipment Required: **High pressure jetting unit and CCTV**

P.P.E. Required: Safety boots, Overalls, gloves, Safety glasses/safety visor, high visibility jacket/clothing, ear defenders/ plugs, safety hat

COSHH Data Required: N/A on this job RISK LEVEL: **LOW**

Safety contingency if required: Operative must be informed IMMEDIATELY if chemicals have been used

METHOD:

1. Competent person to obtain works description from maintenance
2. All members of work parties are to fully understand safety documents and be conversant with **1 Stop Worx**
3. Make way to required site and clearly secure work space with bunting tape, cones, and appropriate signs where possible.
4. Lift chamber lids with appropriate lifting keys
5. Visualise job and get a plan of action in mind be conversant with work colleague and explain plan of action
6. Ensure that there is a clear workspace, and ensure no damage to persons or vehicles is possible
7. Before commencements of works ensure that nozzles and filters are cleared of debris and that BA equipment is fully functional
8. **ONLY** competent persons are to use jetting units, and CCTV Equipment
9. Ensure safety winch is put into place and is fully functional
10. Place a calibrated gas detector into chamber 10minutes before entry and get 2/3 readings
11. Ensure second man is fully instructed in safe means of works and use of emergency winch
12. Once all safety wear is checked then and only then can entry into chambers be continued **IF REQUIRED**
13. **ALWAYS** keep in view and contact with person in chamber **ALWAYS** request hand signals from person inside chamber at least every 3 minutes
14. Always check gas meter levels **every 5 minutes If applicable IF WE ARE ENTERING THE TANK**
15. If in doubt about the chamber once entered **EXIT IMMEDIATELY** and request a second opinion from a competent person **ONLY applicable IF WE ARE ENTERING THE TANK**
16. Keep to a constant routine on checking oxygen levels in the air tank **IF BREATHING APPARATUS IS REQUIRED ONLY applicable IF WE ARE ENTERING THE TANK**
17. Always work within safe means
18. on completion of works place all chamber lids down securely and required works area is to be left neat and tidy
19. Ensure that breathing apparatus IS NOT removed until the required chamber has been fully exited **IF REQUIRED**
20. **NO WORK IS TO BE CARRIED OUT ON LADDERS AT ANY TIME, IF ANY WORK IS TO BE DONE AT ANY HEIGHT THEN AN APPROPRIATE SCAFFOLD WITH RAILINGS WILL BE SUPPLIED, ERECTED, AND SCAFFTAGGED.**
21. **IF UNSURE REGARDING ANY WORKS AT THE BELL STOURBRIDGE CONTACT MR SHAY O'TOOLE 07794424416 or SITE SERVICES IMMEDIATELY.**
22. **Safe means of escape, IF engineer is required to enter the tank, then he will be winched in by our 2nd engineer,**
23. **IF an emergency takes place, engineer (inside the tank) is to be removed immediately by winch, and the 999 is to be called by my 2nd engineer. 1st aid can be administered by my 2nd engineer as he was taught on confined space training.**
24. **We wish to carry out these works without entering the tank. This job is a VISUAL INSPECTION ONLY**
25. **CCTV will be used to check what is going to the tank and to decide whether the tank is in use or discontinued.**
26. **Also CCTV will be used if an outlet is found in the tank. Again we wish to carry out these works from OUTSIDE of the tank. NO ENTRY TO THE TANK IS TO BE MADE BY ANY PERSON.**